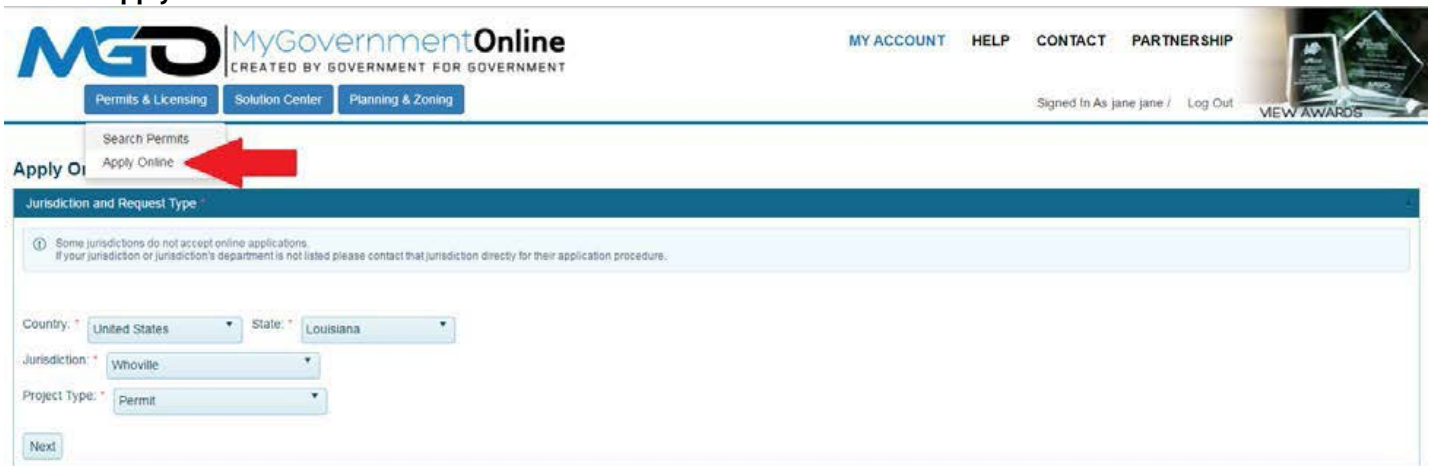


To Resubmit Revisions:

You will resubmit your comments online. When resubmitting comments you will be able to upload plans and other documents in PDF format .

Step 1: Log into your account

Step 2: Once you are logged in, go to the “Permits and Licensing” button in the top left area of the screen and then click on **Apply Online**.



The screenshot shows the MyGovernmentOnline website interface. At the top, there is a navigation bar with the MGO logo and the text "MyGovernmentOnline CREATED BY GOVERNMENT FOR GOVERNMENT". To the right of the logo are links for "MY ACCOUNT", "HELP", "CONTACT", and "PARTNERSHIP". Below the navigation bar are three buttons: "Permits & Licensing", "Solution Center", and "Planning & Zoning". On the right side, there is a user status indicator "Signed In As jane jane / Log Out" and a "VIEW AWARDS" link. A red arrow points to the "Apply Online" button in the "Apply Online" dropdown menu. Below the navigation bar, there is a "Jurisdiction and Request Type" section with a warning message: "Some jurisdictions do not accept online applications. If your jurisdiction or jurisdiction's department is not listed please contact that jurisdiction directly for their application procedure." Below this message are four dropdown menus: "Country" (United States), "State" (Louisiana), "Jurisdiction" (Whoville), and "Project Type" (Permit). A "Next" button is located at the bottom left of this section.

Step 3: In order, select the Texas, Georgetown, and Project Type “Permit” as shown below and then click next.



The screenshot shows the MyGovernmentOnline website interface. At the top, there is a navigation bar with the MGO logo and the text "MyGovernmentOnline CREATED BY GOVERNMENT FOR GOVERNMENT". To the right of the logo are links for "MY ACCOUNT", "HELP", "CONTACT", and "PARTNERSHIP". Below the navigation bar are four buttons: "Permits & Licensing", "Solution Center", "Planning & Zoning", and "More". On the right side, there is a user status indicator "Signed In As jane jane / Log Out" and a "VIEW AWARDS" link. A red arrow points to the "Apply Online" button in the "Apply Online" dropdown menu. Below the navigation bar, there is a "Jurisdiction and Request Type" section with a warning message: "Some jurisdictions do not accept online applications. If your jurisdiction or jurisdiction's department is not listed please contact that jurisdiction directly for their application procedure." Below this message are four dropdown menus: "Country" (United States), "State" (Texas), "Jurisdiction" (Georgetown), and "Project Type" (Permit). A "Next" button is located at the bottom left of this section.

Step 4: Select Add a Permit to an existing project



The screenshot shows the MyGovernmentOnline website interface. At the top, there is a navigation bar with the MGO logo and the text "MyGovernmentOnline CREATED BY GOVERNMENT FOR GOVERNMENT". To the right of the logo are links for "MY ACCOUNT", "HELP", "CONTACT", and "PARTNERSHIP". Below the navigation bar are four buttons: "Permits & Licensing", "Solution Center", "Planning & Zoning", and "More". On the right side, there is a user status indicator "Signed In As jane jane / Log Out" and a "VIEW AWARDS" link. A red arrow points to the "Apply Online" button in the "Apply Online" dropdown menu. Below the navigation bar, there is a "Jurisdiction and Request Type" section with a warning message: "Some jurisdictions do not accept online applications. If your jurisdiction or jurisdiction's department is not listed please contact that jurisdiction directly for their application procedure." Below this message are four dropdown menus: "Country" (United States), "State" (Texas), "Jurisdiction" (Georgetown), and "Project Type" (Permit). A "Next" button is located at the bottom left of this section. Below the "Next" button, there is a "Select an Application Type" section with two buttons: "Get Started on a New Application" and "Add a permit to an existing project". A red arrow points to the "Add a permit to an existing project" button.

Step 5: Select application type: Resubmittal

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MY ACCOUNT HELP

Permits & Licensing Solution Center Planning & Zoning More

Apply Online

Jurisdiction and Request Type *

Online Permitting Application *

Select an Application Type

Select an Application Type: *

Resubmittal

Resubmittals may pertain to the following: Photovoltaic, Residential New Construction, Residential or any Fire Permits.

- Select an Option -
- Certificate of Occupancy (New Tenant/Change of Ownership Only)
- Electrical Permit
- Irrigation Permit
- Mechanical Permit
- Plumbing Permit
- Resubmittal

Back Next

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Click for Mobile App.

Step 6: Enter Project number (permit number) and select search

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Permits & Licensing Solution Center Planning & Zoning

Apply Online

Jurisdiction and Request Type *

Online Permitting Application *

Select an Application Type

Search Project *

In order to add a permit to an existing Building Permit you must begin by locating the existing Building Permit using the search form below. Use only ONE of the search fields below to access the existing Building Permit. Once you have found the existing Building Permit, click the "Details" button to confirm you have found the correct permit and then click "Select" to proceed. Otherwise to apply for a new application [click here](#).

Project Number Address Business Name First Name Last Name

Search

Files Upload

Step 7: Click on Details

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Permits & Licensing Solution Center Planning & Zoning

Apply Online

Jurisdiction and Request Type *
Online Permitting Application *
Select an Application Type

Search Project *

① In order to add a permit to an existing Building Permit you must begin by locating the existing Building Permit using the search form below. Use only ONE of the search fields below to access the existing Building Permit. Once you have found the existing Building Permit, click the "Details" button to confirm you have found the correct permit and then click "Select" to proceed. Otherwise to apply for a new application [click here](#).

Project Number Address Business Name First Name Last Name

32992

Search

Project NumberAddress
2016-32992 20: AUSTIN AVE Blg 2 GEORGETOWN TX 78626

Details

Step 8: Click on the Select Button

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Permits & Licensing Solution Center Planning & Zoning

Signed In As: Jenny Camero / Log Out

Apply Online

Jurisdiction and Request Type *
Online Permitting Application *
Select an Application Type

Search Project *

① In order to add a permit to an existing Building Permit you must begin by locating the existing Building Permit using the search form below. Use only ONE of the search fields below to access the existing Building Permit. Once you have found the existing Building Permit, click the "Details" button to confirm you have found the correct permit and then click "Select" to proceed. Otherwise to apply for a new application [click here](#).

Project Number Address Business Name First Name Last Name

32992

Search

Project NumberAddress
2016-32992 202 S AUSTIN AVE Blg 2 GEORGETOWN TX 78626

Details

Project #2016-32992

2016-32992

Jurisdiction: Georgetown

Type: Signs (PERMIT), Technology Fee (Acc/Bldg, Fence, Roof, Demo, Wr/Surf, etc.)

Create Date: 2016-09-08T10:34:05.833

Business: Supreme Lending

Applicant:

Physical Address: 202 S AUSTIN AVE #2 Unit 106, Georgetown, TX, 78626 GEORGETOWN, TX

Mailing Address: 202 S AUSTIN AVE #2 Unit 106, Georgetown, TX, 78626 GEORGETOWN, TX

Lot Number:

SubDivision: GEORGETOWN CITY OF

Square Footage:

Description: Wall Sign and Change out panel of freestanding sign

Select

Step 9: Finish the questions, upload revisions in PDF Format, and submit

Important Notes:

We will send a notification your comments have been accepted and sent to plan review

Once plan review is complete and notification is received you can access permits under the My Permits Tab on your customer portal page. Resubmittals are reviewed in the order they are received.

If you have any questions, please email your assigned plans examiner.