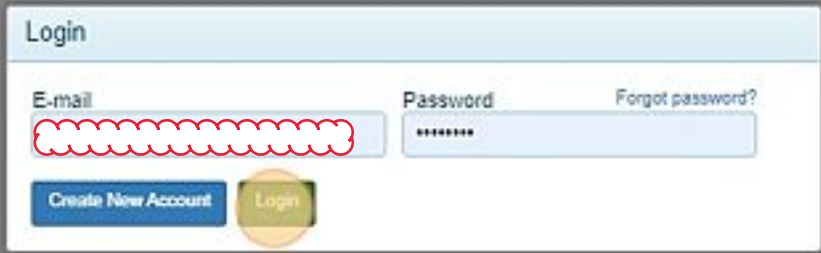


How to Renew an Expired Permit in Georgetown

1 Navigate to www.mygovernmentonline.org/apply

2 Click "Login"



The screenshot shows a login form titled "Login". It features two input fields: "E-mail" and "Password". The "E-mail" field contains a red scribble, and the "Password" field contains several asterisks. To the right of the "Password" field is a link labeled "Forgot password?". Below the input fields are two buttons: a blue button labeled "Create New Account" and a yellow button labeled "Login".

3 Click "Georgetown"

Jurisdiction and Request Type *

Some jurisdictions do not accept online applications.
If your jurisdiction or jurisdiction's department is not listed please contact that jurisdiction directly for their application procedure.

Country: * State: *

Jurisdiction: *

Project Type: *

4 Click "Georgetown"

Jurisdiction: *

Project Type:

- Dripping Springs
- Elgin
- Ellis County
- Fort Bend County
- Fredericksburg
- Georgetown**

5 Click "Permit"

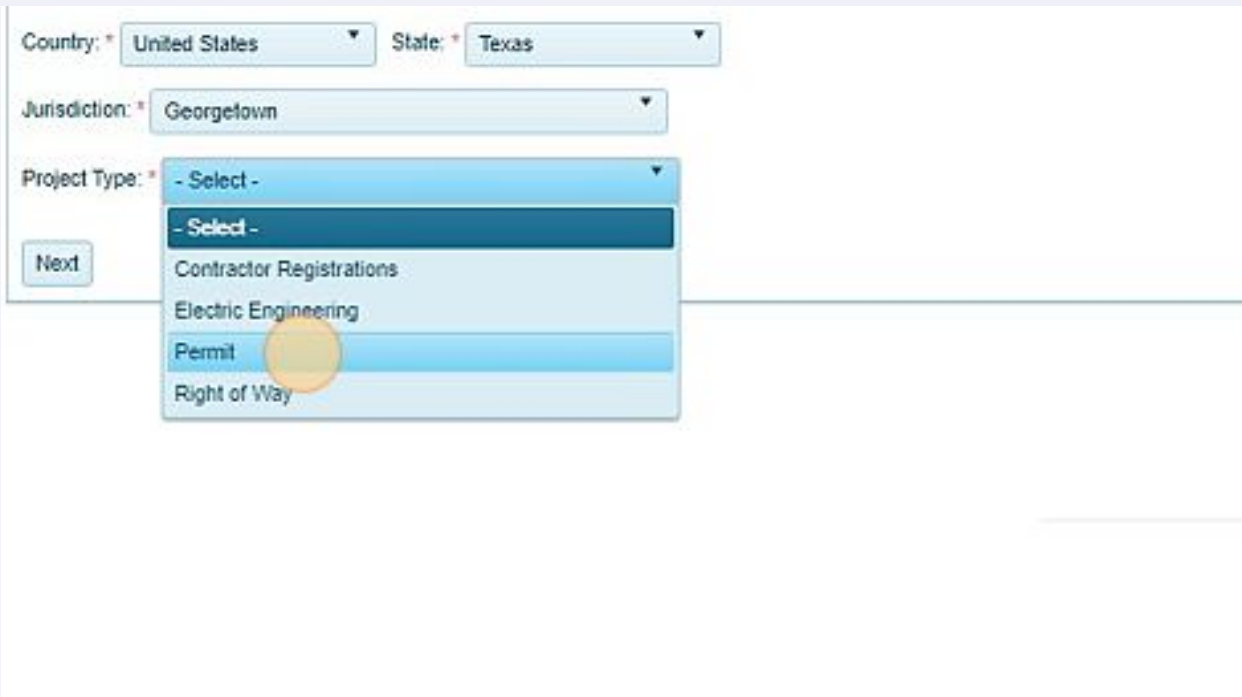
Country: * United States State: * Texas

Jurisdiction: * Georgetown

Project Type: * - Select -

Next

- Select -
- Contractor Registrations
- Electric Engineering
- Permit
- Right of Way



6 Click "Next"

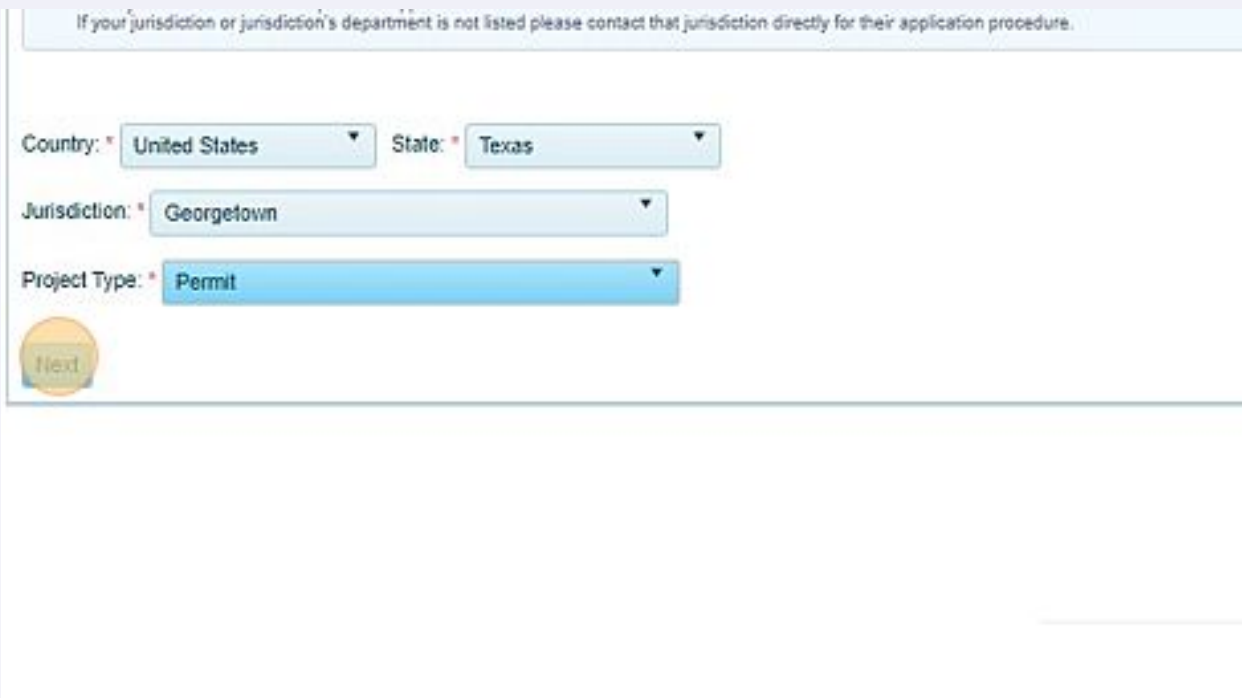
If your jurisdiction or jurisdiction's department is not listed please contact that jurisdiction directly for their application procedure.

Country: * United States State: * Texas

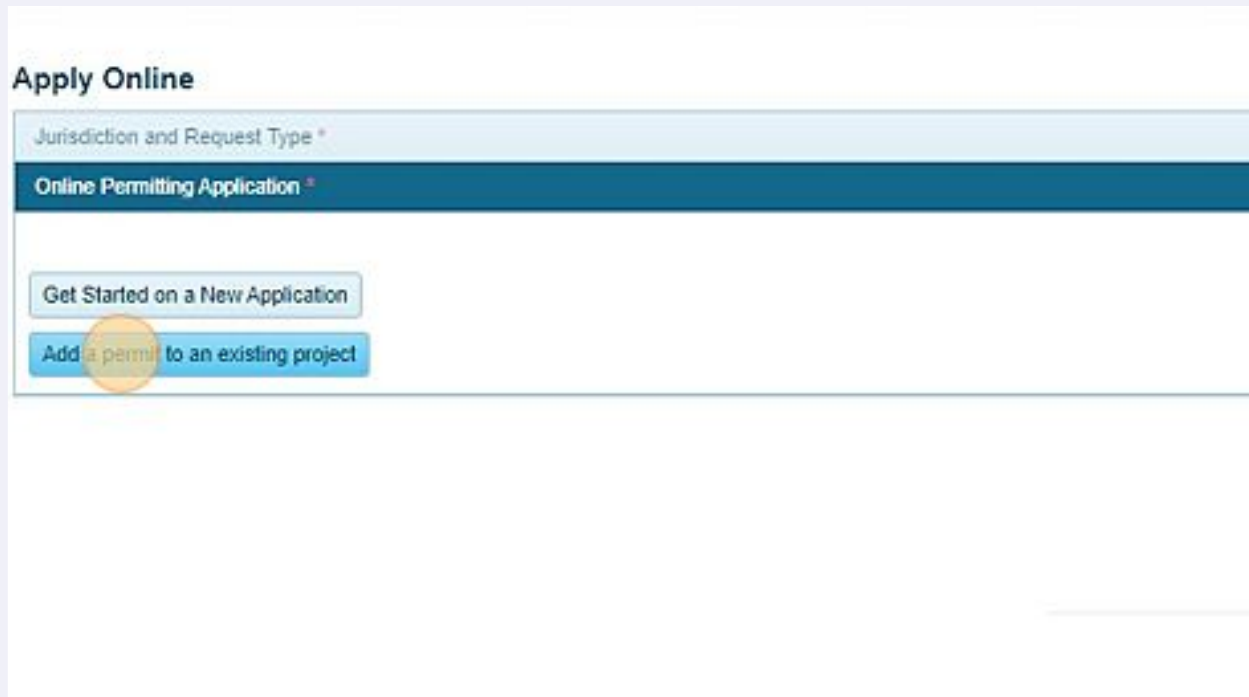
Jurisdiction: * Georgetown

Project Type: * Permit

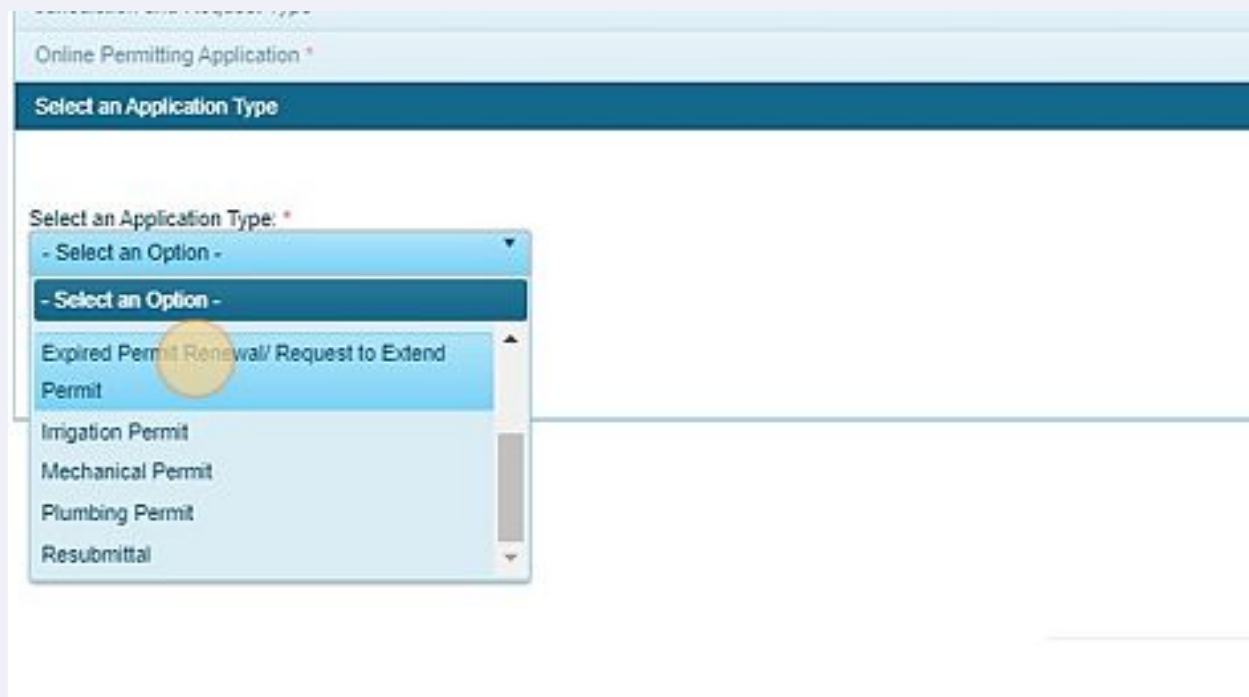
Next



7 Click "Add a permit to an existing project"



8 Click "Expired Permit Renewal/ Request to Extend Permit"



9 Click "Next"

Select an Application Type

Select an Application Type: *

Expired Permit Renewal/ Request to Extend Permit

Click here if you would like to preview the application questions prior to beginning the online application. The application preview is in the button below to begin the online application.

Back Next

10 Click the "Project Number" and enter last 5 digits of project number

Select an Application Type

Search Project *

In order to add a permit to an existing Building Permit you must begin by locating the existing Building Permit using the search form below. Use only ONE of the search fields below to access the existing Building Permit. Once you have found the existing Building Permit, click the "Details" button to confirm you have found the correct permit and then click "Select" to proceed. Otherwise, [apply for a new application](#)

Project Number Project Name Address Business Name First Name

Search

Files Upload

11 Click "Search" after last 5 digits of project number is entered

In order to add a permit to an existing Building Permit you must begin by locating the existing Building Permit using the search form below. Use only ONE of the search fields below to access the existing Building Permit. Once you have found the existing Building Permit, click the "Details" button to confirm you have found the correct permit and then click "Select" to proceed. Otherwise [apply for a new application](#)

Project Number	Project Name	Address	Business Name	First Name
36996				

[Search](#)

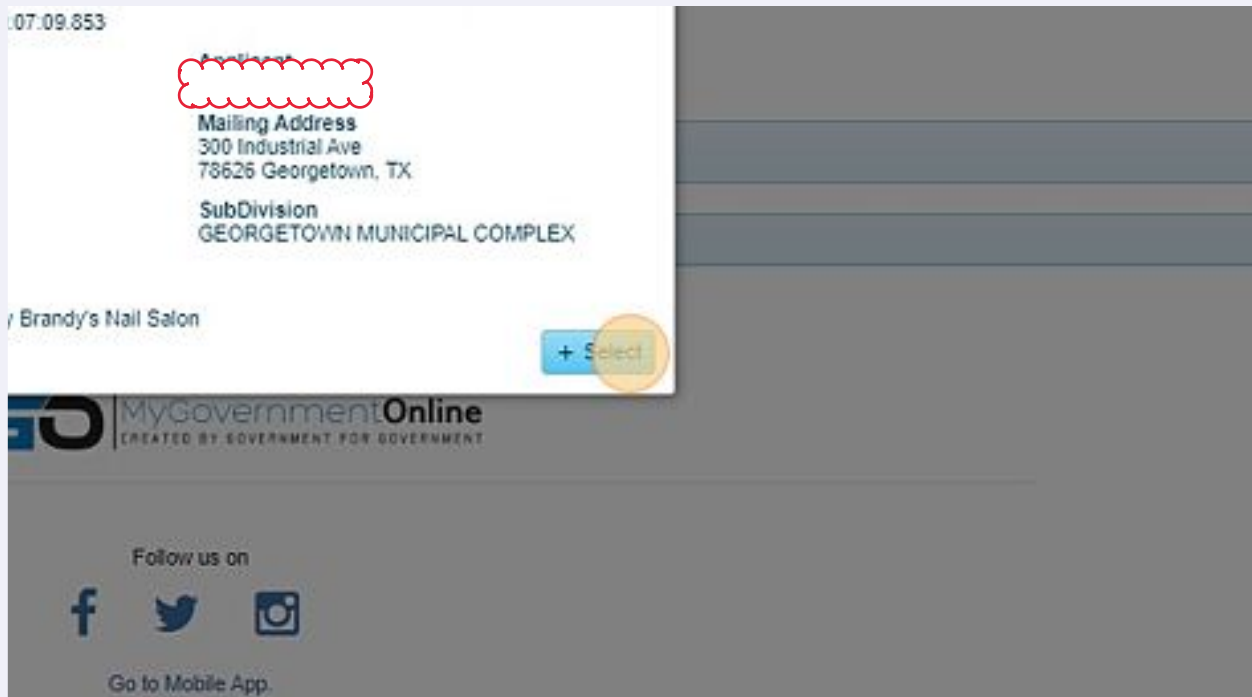
Files Upload

12 Click "Details"

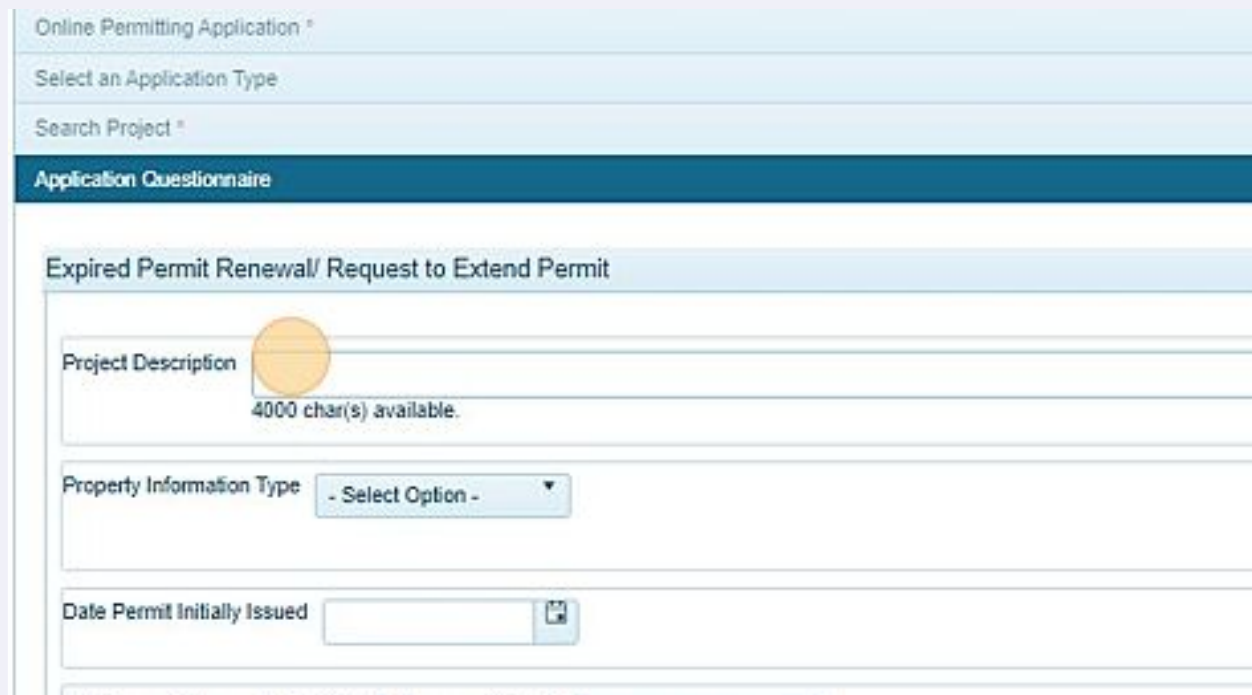
[Details](#)

1 - 1 of 1 items

13 Click here.



14 Complete Project Description Field



15 Select Property Type: Residential, Commercial, or Non Residential

Application Questionnaire

Expired Permit Renewal/ Request to Extend Permit

Project Description
3979 char(s) available.

Property Information Type

Date Permit Initially Issued

Is this permit the result of a Code Enforcement Case?

16 Enter Date Permit was initially issued

Project Description
3979 char(s) available.

Property Information Type

Date Permit Initially Issued

Is this permit the result of a Code Enforcement Case?

If so, Case #

Is there electric on this permit?

17 Select if this a code enforcement case

3979 char(s) available.

Property Information Type

Date Permit Initially Issued

Is this permit the result of a Code Enforcement Case?

If so, Case #

Is there electric on this permit?

Is there plumbing on this permit?

18 If this is a code enforcement case, please enter the case number. If not a code enforcement case, please leave blank.

Date Permit Initially Issued

Is this permit the result of a Code Enforcement Case?


If so, Case #

Is there electric on this permit?

Is there plumbing on this permit?

Is there hvac on this permit?

19 Is there electric work being done or will be done? Yes or No

Date Permit Initially Issued 

Is this permit the result of a Code Enforcement Case?

If so, Case #

Is there electric on this permit?

Is there plumbing on this permit?

Is there hvac on this permit?

20 Is there plumbing work being done or will be done? Yes or No

Is this permit the result of a Code Enforcement Case?

If so, Case #

Is there electric on this permit?

Is there plumbing on this permit?

Is there hvac on this permit?

Has there been any changes to the project scope of work or plans?

21 Is there HVAC/Mechanical work being done or will be done? Yes or No?

If so, Case #

Is there electric on this permit?

Is there plumbing on this permit?

Is there hvac on this permit?

Has there been any changes to the project scope of work or plans?

1 description
i.e. a/c change out, shed with electric, pool, remodel of 2,500 sq.ft. office building, etc.
4000 char(s) available

22 Have there been changes to the original scope of work permitted? Yes or No

Is there electric on this permit?

Is there plumbing on this permit?

Has there been any changes to the project scope of work or plans?

with electric, pool, remodel of 2,500 sq.ft. office building, etc.
4000 char(s) available

description?
4000 char(s) available

23

If any changes to the permitted scope of work has changed, please explain the changes.

his permit?

ny changes to the project scope of work or plans?

shed with electric, pool, remodel of 2,500 sq. ft. office building, etc.

4000 char(s) available.

so far?

4000 char(s) available.

ssed *

pection passed(must complete):

4000 char(s) available.

24

Please provide a detailed description of work. Please include what has been completed and what has not been completed.

Has there been any changes to the project scope of work or plans?

Permit description

i.e. a/c change out, shed with electric, pool, remodel of 2,500 sq. ft. office building, etc.

3972 char(s) available.

Work Completed so far?

Please describe

4000 char(s) available.

Last inspection passed *

Please list type of inspection passed(must complete):

4000 char(s) available.

of last passed inspection:

25

Please indicate name of last inspection that was passed or failed. For example plumbing rough. If no inspections have ever been requested, please indicate no inspections requested or completed.

Has there been any changes to the project scope of work or plans? No

Permit description
i.e. a/c change out, shed with electric, pool, remodel of 2,500 sq ft. office building, etc. Remodel of existing business
3972 char(s) available.

Work Completed so far? plumbing only and framing
Please describe
3974 char(s) available.

Last inspection passed *
Please list type of inspection passed(must complete):
4000 char(s) available.

Name of last passed inspection: []

26

Please indicate the date of the last inspection that passed or failed. Leave blank if no inspections have been completed.

Permit description
i.e. a/c change out, shed with electric, pool, remodel of 2,500 sq ft. office building, etc. Remodel of existing business
3972 char(s) available.

Work Completed so far? plumbing only and framing
Please describe
3974 char(s) available.

Last inspection passed *
Please list type of inspection passed(must complete): 12/31/2022
3990 char(s) available.

Date of last passed inspection: []

Justification for reopening permit or request to extend a permit not yet expired: (must complete): *
4000 char(s) available.

Are you the original applicant - Select Option -

27

Please indicate justification for reopening the permit or the request to extend the permit that is not yet expired.

Please list type of inspection passed(must complete):
3990 char(s) available.

Date of last passed inspection: 12/31/2022

Justification for reopening permit or request to extend a permit not yet expired: (must complete): * We need to finish
3982 char(s) available.

Are you the original applicant - Select Option -
No

Has there been a change of any contractor? - Select Option -

If yes which contractors have changed?
4000 char(s) available.

28

Are you the original applicant? YES OR NO

Date of last passed inspection: 12/31/2022

Justification for reopening permit or request to extend a permit not yet expired: (must complete): * We need to finish
3982 char(s) available.

Are you the original applicant - Select Option -
- Select Option -
Yes
No

Has there been a change of any contractor? - Select Option -

If yes which contractors have changed?
4000 char(s) available.

29

Please indicate if there has been changes to any contractors such as electrician, plumber, or mechanical contractor

The screenshot shows a web form with the following fields:

- A date field at the top showing "12/31/2022".
- A text input field for "Justification for reopening permit or request to extend a permit not yet expired: (must complete): *". The text "We need to finish" is entered, and "3982 char(s) available." is shown below.
- A dropdown menu for "Are you the original applicant" with "Yes" selected.
- A dropdown menu for "Has there been a change of any contractor?" with "- Select Option -" selected. A yellow circle highlights this dropdown.
- A text input field for "If yes which contractors have changed?". "4000 char(s) available." is shown below.
- A footer note: "All items marked with a red asterisk are required fields and must be completed before you are able to submit your application to the jurisdiction. If you are unsure of a required field's answer you may skip the question to answer other questions."

30

Please upload any required letters, explanation, plans, plan changes, scope of work, etc.

The screenshot shows a file upload section with the following elements:

- A heading: "- Letter indicating new contractor or applicant if changed".
- An "Upload Files" button.
- A heading: "- Files".
- Another "Upload Files" button.
- "Back" and "Next" buttons at the bottom left. A yellow circle highlights the "Next" button.
- A "Review" button at the bottom.

31

Click "Submit" Once the application is accepted, we will send a notification.

Files Upload

Review

To save your current progress and complete your application another time, please press save before exiting.

Your application is ready to submit to the jurisdiction.

Back Save Submit