

Click the 'Add Selected Type' button once you've entered the requested details.

**Cajun Joe's** # 2023-03-4  
3301 ROXBURY PL SW VERO BEACH FL 32968  
Permit Issued

### Request New Inspection

Type \*  
Drywall (C)

Address \*  
3301 ROXBURY PL SW VERO BEACH FL 32968

Requested Date \*  
05/10/2023


Scheduled date is a request only. The Jurisdiction may modify the date based on their internal policies that account for the time the request is made, weekends and holidays. Please contact the Jurisdiction directly for more information.

Notes:  
Requesting a drywall inspection. AM preferred.

← Back   **Add Selected Type**

Click the 'Submit Request(s) to Jurisdiction' button to complete the inspection request. Note, if you would like to schedule more than one inspection for the same project, select the 'Add Inspection to Request' button to select another inspection type. This action allows you to schedule inspections in bulk before finally clicking the 'Submit Request(s) to Jurisdiction' button.

### Request Inspection List

Drywall (C)   
05/10/2023  
Create Inspection Request

After all Inspection request have been added you must press the Submit button below for the jurisdiction to receive your Inspection request(s)

**Submit Request(s) to Jurisdiction**

Cancel   Add Inspection to request

# View the Tasks List for a Project

Once you have opened a project, click the 'View Project Tasks & Statuses' option under the 'I Want To' section.

The screenshot shows the 'Overview' tab of a project named 'Cajun Joe's' with ID # 2023-03-4. The project status is 'Permit Issued'. The address is 3301 ROXBURY PL SW VERO BEACH FL 32968, and the jurisdiction is Indian River County, FL. The project name is 'Cajun Joe's', the date created is 03/16/2023, and the date updated is 04/12/2023. A map on the right shows the location of 3301 ROXBURY PL SW. Under the 'I Want To...' section, there are four options: 'Pay Fees & Print Receipts', 'Print Permits', 'View Project Tasks & Statuses', and 'Communication with Jurisdiction'. A red arrow points to the 'View Project Tasks & Statuses' option.

In the next screen, click the 'Requirements' tab.

The screenshot shows the 'Requirements' tab selected in the 'Inspections' section. The project status is 'Permit Issued' and the ID is # 2023-03-4. There are two tabs: 'Inspections' and 'Requirements', with a red arrow pointing to the 'Requirements' tab. Below the tabs, there is a 'New Request' button. The 'Inspections' section is titled 'Pending Inspections' and contains two entries:

Inspection Type	Work Order Request Date	Assigned Inspector	Action
Aluminum InFill (C) New	03/31/2023 12:00 AM	Richie W. Schofield	Call
Columns (C) New	04/19/2023 12:00 AM	Shawn Doutrich	Call

The 'Requirements' tab is designed to present the project workflow which is made up of tasks that are necessary for completion to advance the project further. The workflow is separated into 'Stages' which indicates the tasks that must be completed before moving on to the tasks in the next stage. Two view options are available:

- **Expand Current Stage** – This view focuses the workflow on the current stage of the project.
- **Expand All Requirements** – This view expands the entire workflow, providing insight into tasks that are currently awaiting completion, as well as what to expect and prepare for in future stages.

Overview Contacts Tasks Fees Docs Comments

Project Status **Permit Issued** #2023-03-4

Inspections **Requirements**

**Stages**

- Expand Current Stage
- Expand All Requirements

**Inspection Results**

ALL

**Stage 2 (Current Stage)**

Building Division Review	Completed
County Planning Review	Completed
Electrical Plan Review	To Do
Environmental Health Review	To Do
Fire Department Review	To Do

It is recommended that you take advantage of the Tasks feature as it will provide a wealth of information and keep you up to date on the status of plan review, required inspections, and many other project milestones.